

Assessment	Planning	Selection	Implementation	Evaluation	Improvement
<ol style="list-style-type: none"> Learn about DOQ-IT project and complete and Application to Participate Complete Practice Assessments: <ul style="list-style-type: none"> Practice Readiness Assessment Practice Profile Office Staff Survey Patient Survey Feedback Hold regular staff meetings and select your project team 	<ol style="list-style-type: none"> Review practice data: <ul style="list-style-type: none"> Practice Assessment Office Staff Survey Patient Survey Feedback Identify and target improvement opportunities Define EHR implementation goals Prepare practice for change Utilize project tools and optimize shared learning 	<ol style="list-style-type: none"> Understand and review available EHR solutions Define EHR system requirements Begin to prepare staff and office for an EHR system Select EHR system, solution, and vendor Prepare practice for change Utilize project tools and optimize shared learning 	<ol style="list-style-type: none"> Create EHR system implementation plan and timetable Install and configure hardware Install and configure EHR system Prepare staff and office for EHR implementation Complete pre-implementation baseline evaluation Go-live with EHR system Utilize project tools and optimize share learning 	<ol style="list-style-type: none"> Conduct post go-live reviews of implementation Conduct post go-live EHR staff training Complete post-implementation evaluation Capture and submit DOQ-IT chronic and preventative care measures data sets Utilize project tools and optimize shared learning 	<ol style="list-style-type: none"> Review EHR implementation impact analysis Utilize DOQ-IT quality reporting and analyses for improvement Utilize EHR to practice evidence-based medicine Identify and target additional care management and process improvement opportunities Utilize project tools

*Tools, templates and training materials will be provided to participants throughout the duration of the project.